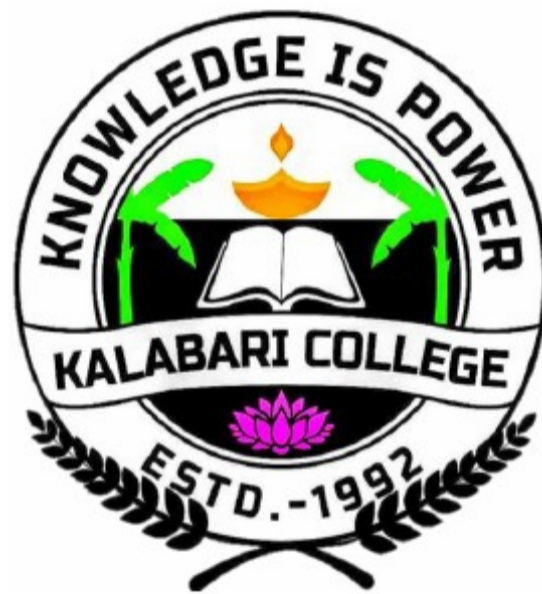


FEEDBACK ANALYSIS & ACTION TAKEN REPORT

2018-2019



KALABARI COLLEGE

KALABARI-784178

DISTRICT: BISWANATH

ASSAM




Principal
Kalabari College
Kalabari, Biswanath

INTRODUCTION

To enhance the quality of an institution, the stakeholders and their feedback are the most important aspects for the institution. The observations of the stakeholders and their constructive feedback help the institution in achieving its goal by improving the drawbacks in a systematic way.

The stakeholders i.e., students, teachers, parents and alumni involve either directly or indirectly in the process of feedback and help in guiding the institution.

As the **Students** are directly involved to the institution and hence, they remain the foremost stakeholders. So, their feedbacks are quite valuable for the institution. On the other hand, **Teachers** are another important stakeholder of an institution as they are connected in the process of curriculum delivery and guide the institution for its holistic development keeping ahead the students' welfare. The feedback and suggestion of the **Alumni** of a college as well as the views and opinions of **Parents** are equally indispensable as it can better reflect the overall performance and development of an institution. These stakeholders serve as major driving force of an institution and involve in every aspect of policy making and implementation. They also leave an impact on the overall development of the institution.

a) Students' Feedback

IQAC has developed a 13-point student feedback proforma. It is distributed among the students so that the same may be procured by the students.

b) Teachers' Feedback

Teachers have obtained 10-point feedback proforma from IQAC office.


(c) Guardians' Feedback

IQAC has developed a 14 point guardians feedback proforma, it is distributed among the students so that the same may be procured by the guardians.

(d) Alumni's Feedback

Secretary or President of Alumni Association of Kalabari College has collected a 11 point feedback proforma from QAC office.

We have made a close and detailed study of the feedback received from the students, teachers, guardian and alumni and have taken serious note of below average and average point marked in the feedback proforma.


Principal
Kalabari College
Kalabari, Biswanath

Feedback of Degree students were obtained in November 2018. Emphasis was given on to understand the students' perception towards the relevancy of existing course structure, infrastructure, learning resources etc. Students were also given a scope to evaluate the teachers based on 13 components as shown in the questionnaire. 50% of collected feedbacks have been tabulated, processed randomly and findings were then communicated to the department for their evaluation and necessary action.

STUDENT'S FEEDBACK ANALYSIS 2018-2019

Rating of the Particulars as given by Students for the year 2018-2019

Content	Below Average	Average	Good	Very good	Excellent	Total
Covered allotted individual syllabus by teachers	2	20	53	61	274	400
	0.50%	5.00%	13.25%	15.25%	68.50%	
Covered relevant topics allotted beyond syllabus	1	9	63	57	270	400
	0.25	2.25%	15.75%	14.25%	67.50%	
Effectiveness of teachers in terms of - ➤ Technical Content	0	8	50	121	179	400
	0.00%	2.00%	12.50%	30.25%	44.75%	
➤ Communication Skill	0	13	39	101	247	400
	0.00%	3.25%	9.75%	25.25%	61.75%	
➤ Use of Non-printing aids	2	7	39	121	231	400
	0.50%	1.75%	9.75%	30.25%	57.75%	
➤ Availability of teachers beyond normal classes	0	3	51	130	216	400
	0.00%	0.75%	12.75%	32.50%	54.00%	
➤ Motivation provided by teachers	3	7	29	93	269	400
	0.75%	1.75%	7.25%	23.25%	67.25%	
➤ Overall effectiveness of teaching	0	1	9	163	227	400
	0.00%	0.25%	2.25	40.75%	56.75%	
Regularity of Classes	3	4	20	175	198	400
	0.75%	1.00%	5.00%	43.75%	49.50%	
Library facility	2	20	53	225	100	400
	0.50%	5.00%	13.25%	56.25%	25.00%	
Co-operation of teaching staff	0	1	12	152	235	400
	0.00%	0.25%	3.00%	38.00%	58.75%	
Co-operation of non-teaching staff	2	52	91	213	42	400
	0.50%	13.00%	22.75%	53.25	10.50%	
Cleanliness of the College	1	5	39	281	110	400
	0.25%	1.25%	9.75%	70.25%	27.50%	

Principal
Kalabari College
Kalabari, Biswanath


ACTION TAKEN ON THE FEEDBACK REPORT OF STUDENTS

Sl. No.	Issues Raised	Action Taken
1	College should organize Skill development programmes regularly.	Departments are instructed to organize Skill development programmes.
2	More workshop/seminar on music, drama, quiz recitation should be organized frequently.	This issue has been noted and positive steps is already been taken.
3	A well-furnished and larger Girls' common room should provide.	A new building is under construction for Girls' Common Room.

TEACHERS' FEEDBACK ANALYSIS 2018-2019

Rating of the Particulars as given by Teachers for the year 2018-2019

Content	Below Average	Average	Good	Very good	Excellent	Total
Syllabus Content of the Course	2	2	5	10	3	22
	09.01%	09.01%	22.72%	45.45%	13.63%	
Library facility provided	3	2	14	3	0	22
	13.63%	09.01%	63.63%	13.63%	0.00%	
Administration is Teacher friendly	0	2	3	7	15	22
	0.00%	09.01%	13.63%	31.81%	68.18%	
Effectiveness of class routine	1	1	5	13	2	22
	4.55%	4.55%	22.72%	59.09%	09.01%	
Canteen	3	4	4	10	1	22
	13.63%	18.18%	18.18%	45.45%	4.55%	
Teachers' common room / Wash room	1	5	8	6	2	22
	4.55%	22.72%	36.36%	27.27%	09.01%	
Leave policy of the college	0	2	2	15	3	22
	0.00%	09.01%	09.01%	68.18%	13.63%	
Availability of ICT	5	7	5	5	0	22
	22.72%	31.81%	22.72%	22.72%	0.00%	
Conduct of Examination	0	1	5	10	6	22
	0.00%	4.55%	22.72%	45.45%	27.27%	
General Ambience of the college	1	1	3	5	12	22
	4.55%	4.55%	13.63%	22.72%	54.54%	


 Principal
 Kalabari College
 Kalabari, Biswanath

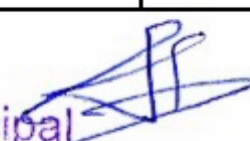
ACTION TAKEN ON THE FEEDBACK REPORT OF TEACHERS

Sl. No.	Issues Raised	Action Taken
1	The administration may provide voice amplifier in larger classroom.	Voice amplifier has been installed.
2	More subject oriented reference books should be provided in the college library.	Initiative has been taken to buy text and reference books for every department.
3	A hygienic washroom for teachers should provide.	Necessary steps have been initiated to set up a well-furnished Teachers' washroom.

GUARDIAN FEEDBACK ANALYSIS 2018-2019

Rating of the Particulars as given by Guardian for the year 2018-2019

Content	Below Average	Average	Good	Very good	Excellent	Total
College Provides an Adequate Environment	0	2	23	55	20	100
	0%	2%	23%	55%	20%	
Admission Procedure of the College	0	1	20	67	12	100
	0%	1%	20%	67%	12%	
Regularity of Classes	0	3	13	59	25	100
	0%	3%	13%	59%	25%	
Teacher's accessibility to the students beyond and regular classes	0	1	13	67	29	100
	0%	1%	13%	67%	29%	
Regular Contact between teacher and guardians on academic matters	0	1	11	76	12	100
	0%	1%	55%	76%	12%	
Grievance of the students and guardians addressed by the college	0	0	3	49	48	100
	0%	0%	3%	49%	48%	
Extra and special classes	0	1	11	76	12	100
	0%	1%	55%	76%	12%	
Cleanliness of the College	0	2	23	51	24	100
	0%	2%	23%	51%	24%	
Library facility	0	3	31	41	25	100
	0%	3%	31%	41%	25%	
Exposure to extra-curricular activities	0	1	23	69	7	100
	0%	1%	23%	69%	7%	
Teaching Staff is helpful	0	0	9	31	60	100
	0%	0%	9%	31%	60%	
Non-teaching Staff is helpful	0	1	51	28	20	100
	0%	1%	51%	28%	20%	
Orientation/Counselling to students for future plan	0	2	43	51	4	100
	0%	2%	43%	51%	4%	
Overall performance of the college	0	1	23	69	7	100
	0%	1%	23%	69%	7%	


 Principal
 Kalabari College
 Kalabari, Biswanath

ACTION TAKEN ON THE FEEDBACK REPORT OF GUARDIAN

Sl. No.	Issues Raised	Action Taken
1	More extra-curricular activities should be organized in the college regularly.	Initiative have been taken to organize various extra-curricular activities from this session.

ALUMNI FEEDBACK ANALYSIS 2018-2019

Rating of the Particulars as given by Students for the year 2018-2019

Content	Below Average	Average	Good	Very good	Excellent	Total
What in your view is the present condition of the college?	2	13	21	45	19	100
	2%	13%	21%	45%	28%	
Regularity of Classes	0	3	29	53	15	100
	0%	3%	29%	53%	15%	
Library facility	1	5	21	35	38	100
	1%	5%	21%	35%	38%	
Canteen	0	10	23	31	36	100
	0%	10%	23%	31%	36%	
Cleanliness of the college	2	12	25	21	40	100
	2%	12%	25%	21%	40%	
Cooperation of teaching staff	0	2	10	28	60	100
	0%	2%	10%	28%	60%	
Cooperation of non-teaching staff	2	8	27	39	24	100
	2%	8%	27%	39%	24%	
Cooperation of administration	1	3	27	21	48	100
	1%	3%	27%	21%	48%	
Infrastructure	3	11	17	23	46	100
	3%	11%	17%	23%	46%	
Discipline and punctuality	1	2	13	59	25	100
	1%	2%	13%	59%	25%	
Role of administration in overall development of the college	0	3	21	53	23	100
	0%	3%	21%	53%	23%	


 Principal
 Kalabari College
 Kalabari, Biswanath

ACTION TAKEN ON THE FEEDBACK REPORT OF ALUMNI

Sl. No.	Issues Raised	Action Taken
1	Cooperation of non-teaching staff should be improved.	Issue is taken seriously and necessary action has been taken.
2	Bike stand/Cycle shed facilities should be improved.	Necessary steps have been initiated.


Principal
Kalabari College
Kalabari, Biswanath.